

## FINANCIAL ANALYST- DEVELOPMENT

The Holborn Group is seeking an experienced Project Coordinator to join the Holborn team.

### Duties and Responsibilities

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- Work as part of project development team on multiple projects
- Assist with creating and analyzing pro forma budgets and cash flows for real estate development projects and income producing assets.
- Modeling debt and equity structures to help inform optimal project profitability and risk mitigation.
- Developing and reviewing financial and management reports with a focus on continuous improvement.
- Assist with industry research in financial/ real estate markets
- Providing financial analysis and related support to operational units.
- Attend stakeholder meetings as needed

### Qualifications

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- Excellent communication and organizational skills
- Advanced computer skills especially in all Microsoft applications with particularly advanced Excel modeling skills.
- Financial theory knowledge including thorough understanding of discounted cash flow analysis and other valuation tools.
- Able to work independently on fast pace projects, coordinating multiple priorities and tasks at different project stages
- A team player with superior writing and editing skills.
- Strong understanding of real estate development
- Self-starter with demonstrated initiative to identify and develop opportunities.
- Highly methodical with strong attention to detail.
- Solid quantitative skills combined with strategic thinking capability.

- Strong work ethic with a proven ability to meet deadlines and work under pressure.

### **Education and Work Experience**

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The ideal candidate would have an education and/or background in project coordination, finance, real estate, commerce or accounting.

- CFA, MBA or similar would be beneficial.
- 2+ years of financial or business analytical experience. Experience in the areas of real estate development, project financing or banking would be beneficial.

We thank all applicants for their interest in a career with the Holborn Group, however, only those identified for further consideration will be contacted. Please forward your resume to [careers@holborn.ca](mailto:careers@holborn.ca).